

Darfield Primary School
BOT Meeting 12.2.19

Present: Meredith Devonald (Principal), Brad Sutton, Mark Robb, Celia Tymons, Katie Molloy, Belinda Wilson, Tig Dalley, Natalie Peters, Britta Pilarczyk, Kate Brunner (Minute Secretary)

Apologies: Mark Robb for lateness as he was attending the Goal Setting Meetings.

Brad Sutton welcomed everyone to the meeting before handed over to Kate Brunner for the election of the chairperson.

Kate called for nominations for Board Chair.

Brad Sutton nominated Celia Tymons, seconded Meredith Devonald.

As there were no more nominations received, Celia Tymons was duly elected chairperson. Celia then took the chair for the meeting.

Celia discussed the possibility of having a deputy chair and trialling it. Katie expressed an interest in taking on this role and was nominated by Celia, seconded by Britta as deputy chair.

A discussion whether Katie would be interested in taking on finance for the board. This will be discussed at a later date as there are a number of other issues such as ERO coming which will take the board's attention.

The Pikopiko block has not been signed off yet. There are a few things to attend to before this happens.

Declaration of interest: None

Principal's Report : See report

There was a discussion about the banked staffing and how we will use that now. Also about the number of new entrants expected this year and the intention to employ another teacher half way through the year.

It was suggested that we put something in the newsletter about the good class ratios at Darfield Primary.

Professional Learning –this has continued to be Storytelling.

Restraint Procedures: We have learnt that two written processes needed to be added. This has been noted and we are now aware of the procedures.

The board has asked Meredith if she has meet with the staff to talk and reflect on what led to the stand down and the physical restraint. And that staff were reminded of the procedures that we follow. Meredith assured the board that yes, staff were informed at the start of the year.

Team Leaders will be reporting to the Board this year.

M Devonald moved her report be accepted. Seconded K Molloy.

Draft Charter

Meredith has had advice regarding not having too much information in the Charter. The priorities have remained the same.

The Malvern Community of Learning – Nick has gathered all the data for Malvern and Darfield Primary targets are the same as the Malvern targets.

The Action Plan has been linked to the Charter with the goals linked to actions.

Readiness for School can now be implemented after the work Mark and Kiri have done.

The Storytelling links to our values.

The Literacy handbook has been re-done to reflect back to all of the above.

Enhancing Learning – this is about participating with the CoL. We are looking at working with PaCT.

Stewardship

Increasing communication from the board to the community is something the Board needs to do via the school newsletter so monthly communications should continue. The Board is to look at different ways of communication with our school families.

Board meetings are open to the public. The public have no speaking rights but can attend meetings.

The Board should look at continued training and PD to continue to improve their ability as board members. Attending conferences would also be a good idea.

Moved K Molloy, seconded N Peters that the draft Charter be approved with the additions and changes as mentioned. Carried.

Analysis of Variance

Meredith talked about the targets over the last year and the improvement in some areas and the areas where there has not been such a rise in achievement.

Mana Ake will be implemented this year. This is a new initiative from the Ministry.

Moved M Devonald that the AoV be accepted. Seconded B Pilarczyk. Carried.

Annual Targets

Moved M Devonald, seconded B Sutton that the targets be accepted. Carried.

Last ERO review : Looking at the recommendations from the previous ERO report, the board was confident that these had been carried out, with the exception of the Gifted & Talented recommendation.

The will be a welcome for ERO at 11am when they arrive on Monday.

Focus document
For the Board"
School Conditions supporting ongoing improvement etc

ERO will meet with the Board and Senior Management on Monday.

Barb & Meredith have joined the Gifted & Talented Assn to assist in the identifying and setting of programmes for this target group..

Policies

Board members are to go to Schools Docs and review and policies that are up for renewal and comment in the feedback if necessary. This is to be completed by the end of March.

It was commented that if there were any changes to the meeting that a message could be sent through Google to ensure all receive it.

Minutes of the previous meeting were confirmed.

Moved N Peters, seconded C Tymons that they are a true and accurate record.

Carried.

There were no matters arising from the minutes.

Minutes of the In Committee meeting 20.12.18

The changes to this will be made. With these changes it was moved N Peters, seconded B Sutton that they are a true and accurate record.

Carried.

Brad Sutton informed the board that the CoL has a new chairperson – Nick Pratt.

There being no further business, the meeting closed at 9.50pm.

Signed:



Date:

9/4/19

Things to do:

- Go to School Docs to review policies