

Board of Trustees Meeting
5 July 2022
By Zoom

Present: Celia Tymons, Tig Dalley, Natalie Peters, Britta Pilarczyk, Katie Molloy, Meredith Devonald, Mark Robb, Kate Brunner (Minute Secretary)

Apologies: None

Welcome from Celia Tymons.

Declaration of Interest: None

Sports Report: Kiri Conrad

As tabled.

We have been able to join sports activities again with adjusted covid regulations.

Update on Selwyn District Council requirements:

New forms need to be completed through Selwyn District Council . Any events at council grounds need to have forms filled out for Health and Safety and Public Liability.

It is concerning having to complete many pages for an event like Winter Tournament which is coming up in August. Is it possible to have a memorandum of understanding between schools and the council as this is required for each event apparently.

Action Point: Kiri and Meredith to investigate with the council whether this need to be done for every event. Meredith will also talk to other principals.

Rimu Team Review – Kiri Conrad

A good year so far in Rimu with resilient students. Programmes have been disrupted but things have continued as normal.

Outstanding Vamps: the Teacher Aide had to assist with another student who had funding but this will be picked up again.

Etap frustration. There have been a few changes to help with issues.

Maths – the Maths programme has been maintained which enables extra instructional time with students. It is working well.

Principal's Report

Our roll is standing at 257. Looking at historical data it appears the school roll hasn't been this high for many years.

Banked staffing is going down but tracking ok at the moment.

Compliance: Proposed community questions have been put forward.

Professional Development has continued for teaching teams and individuals.

A Support Staff member has no sick leave remaining. Discretionary leave has been given to cover recent sick leave. This is not setting a precedent. The Board is just being informed.

Sick leave over last month or so for staff sickness due to Covid etc is being sorted out.

Property

Some Board members met with Peter Fenwick regarding a refurbish or rebuild for Kowhai buildings. It was concluded that a refresh of the toilets and carpet etc should be undertaken. However the next day Peter rang to say not to do anything except replace the heat pumps. A rebuild may be considered.

School Support sent out a technician to give a quote for heat pumps.

The Rimu roof has been approved to be replaced. The RTLB roof replacement needs to be chased up.

The caretakers shed roof – NZ Build insurers declined to cover the damage to the roof. Our insurers said to talk to our Property Manager. We are to use our 5YA to replace this roof.

Meredith is currently getting information from preschools to predict numbers and roll growth for our school. The Ministry will be looking at growth in property/sections in our zone.

Finance

After School Care – Skids have surveyed our families and have sent through a proposal. Do they start the process to look for a supervisor? We would give them a year rent free while they establish themselves and they would use our hall.

An agreement to use our property would have to be signed.

Motion:

That we accept the Skids Proposal: Moved Celia Tymons, seconded Natalie Peters.

We are still waiting for the Annual Reports from the Auditor.

Meredith and Kate will be talking to our accountant about the RT Lit budget.

Darfield High 5 Report – as usual.

There have been a few minor injuries reported.

Equity Index.

We have been given a number for the new Equity Index but not enough information around it to make sense of it. This replaces the decile system. Meredith has signed up for a meeting to find out more.

Selwyn District Council are updating the pool parking area. Meredith is attending a meeting with them to discuss the proposed plan.

It is coming up to negotiation time for teachers and principals.

Strategic Goal B – the latest update from Marty Gameson has been uploaded to the board drive.

Yr 5/6 Camps 2022– we are waiting for an update from teachers before the proposals are in.

Celia Tymons moved, Natalie Peters seconded the report, with two additions to be added under stewardship.

Our Covid numbers have exploded over the last few days amongst students and staff. Meredith hopes and intends for our school to come together in Term three.

Strategic Goals

Community Consultation

At the last Board meeting it was discussed that the same approach as last year could be used again.

Motion:

That the Community Consultation be put out with the same questions as last year. Natalie will help Meredith with the responses as they come in.

Moved Celia Tymons, seconded Meredith Devonald.

It will go out at the start of Term 3.

Self Review Te Titiriti

Mallory Gander has been approached as facilitator for this. Marty Gameson confirmed it is within her brief. This meeting could be held before the next Board meeting, something to eat, then the 9 August meeting at 7pm.

Mallory will put together some ideas about what she would like to do.

She has asked where we are at our journey. We haven't started. The document to be used as our guide – Hautū, Maori Cultural Responsiveness.

Mallory will assist the Board from the start. There will be at least two sessions to determine our readiness.

Action:

Confirm the date and time with Mallory.

Action Point:

Everyone is to read through the document to familiarize themselves with what need to be achieved.

School Docs Policy Review

Health Care & Behaviour Management

There is feedback around the wording of 'victim defending self.' This can be changed through the feedback button.

Meredith can send this through to School Docs.

Administration

Board Elections

A number of parents were wanting to come to this Board meeting but as it became a zoom meeting, this was not appropriate.

An open meeting on 27 July will be held for parents to attend. It is possible there will be an election with the indication of a number of interested people.

Information about this meeting is to go in this week's newsletter.

Katie, Britta and Natalie attended the Kahui Ako meeting and shared their meeting reflections.

After the Board elections there needs to be an induction plan for new members and maybe a workshop/refresher for any previous members. Tom Scollard has held one before for members and that was successful. It would be an idea to book him now if that is the plan.

Marty Gameson has talked about a group session for governance for Boards. Meredith will check if Marty is holding one which our Board members could attend. A specific one for our school with Tom Scollard could be valuable.

Matters Arising.

The ski day for Y3/4 is underway. Kate is organising this.

No Correspondence.

Minutes of the previous meeting have been approved electronically and ratified.

Working Bee

Katie has had a look around the school and has made a list of what needs to be done:

- Weeds in gutters removed,
- Wash down walls, then Wet and Forget.
- Hall gutters and roof.
- Give shrubs a hard prune.
- Kowhai paths are muddy and need to be cleaned off.

Green waste that was taken around Les' shed was supposed to be shredded but that didn't happen. Jane Logan may have a pit available for disposal of this waste.

Date: Sunday 21 August 10am, pp 28th if raining. This will go in the newsletter closer to the time.

Communication post meeting to community: Natalie will do this for the newsletter this week.

No meeting reflection.

The meeting closed at 9.02pm.

Signed:

Date: